

**Barre Town Middle and Elementary School  
70 Websterville Road  
Barre, VT 05641  
802 476-6617**

February, 2011

Dear Parents and Guardians:

An important responsibility of the school staff each year is to assign students to a class for the upcoming year. We start the process of completing tentative class groupings in late spring.

Barre Town Middle and Elementary School places students in ways that best meet their needs. Our goal is to provide equitable opportunities for all students in a balanced classroom environment while accommodating their academic, emotional and social needs. Our staff members consider all of the following points when placing each child:

- a. Students in each classroom who have a positive influence on each other in learning.
- b. A balance in the number of boys and girls
- c. An equal distribution of children enrolled in special programs
- d. A need to keep classes approximately equal in size and stay within the BTMES Board's class size policy.
- e. Parent input.

We invite you to give us specific information about the learning needs of your child, that we may not be aware of, on the back of this letter if you wish. You may wish to share information about your child's developmental needs – academic, social, emotional, physical. The information will be considered in conjunction with school information on each child and with the broader needs listed above to complete student placements. This information will be shared with this year's teacher and his/her next year's teacher.

**Parent information on student placement should be submitted no later than April 29, 2011.** Please use the form on the back of this letter for this purpose.

Sincerely,

Timothy P. Crowley, Principal

Alice Thomason Worth, Principal

Julia Pritchard, Student Services Director

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**PARENTAL PLACEMENT INFORMATION FORM  
2011-2012 School Year**

This form is designed to provide the principal and teacher teams with parent input regarding the needs of your child. It is not required.

STUDENT'S NAME: \_\_\_\_\_ GRADE (Next year 11/12): \_\_\_\_\_

NAME OF CHILD'S CURRENT TEACHER: \_\_\_\_\_

Completion of this form does not determine or guarantee placement of a student with a specific teacher. Please do not specify the name of a particular teacher.

**Please return this form to your child's current teacher no later than April 29th, 2011. Thank you.**

1. What are your child's greatest academic, social and emotional strengths and needs?

Strengths: \_\_\_\_\_

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Needs: \_\_\_\_\_

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2. Describe a learning environment in which your child can be most successful.

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3. What additional information would you like to share with us, which we may not be aware of, that you feel would be relevant to your child's class placement.

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This form was completed by: \_\_\_\_\_